

## Room Booking Pricing Yorkville Conference Centre (YCC)

Room	Rate Category	Single Room Day Booking (Discount Available for 3+ Room Bookings)										
		Base Member Pricing	Discounted Volume Pricing									
			A	B	C	D	E	F	G	H	I	J
	# of Bookings	1-2	3-9	10-14	15-20	21-25	26-30	31-35	36-40	41-45	46-50	
	% Discounted	0%	10%	15%	20%	25%	30%	35%	40%	45%	50%	
Boardroom	Full-Day Rate	1100	990	935	880	825	770	715	660	605	550	
	Half-Day Rate	700	630	595	560	525	490	455	420	385	350	
Conference Room	Full-Day Rate	650	585	552.5	520	487.50	455	422.5	390	357.5	325	
	Half-Day Rate	400	360	340	320	300	280	260	240	220	200	
Classroom A	Full-Day Rate	650	585	552.5	520	487.50	455	422.5	390	357.5	325	
	Half-Day Rate	400	360	340	320	300	280	260	240	220	200	
Classroom B	Full-Day Rate	1100	990	935	880	825	770	715	660	605	550	
	Half-Day Rate	700	630	595	560	525	490	455	420	385	350	
Classroom C	Full-Day Rate	1100	990	935	880	825	770	715	660	605	550	
	Half-Day Rate	700	630	595	560	525	490	455	420	385	350	
Classroom A+B	Full-Day Rate	1750	1575	1487.5	1400	1312.50	1225	1137.5	1050	962.5	875	
	Half-Day Rate	1100	990	935	880	825	770	715	660	605	550	
Classroom B+C	Full-Day Rate	2200	1980	1870	1760	1650	1540	1430	1320	1210	1100	
	Half-Day Rate	1400	1260	1190	1120	1050	980	910	840	770	700	
Classroom A+B+C	Full-Day Rate	3000	2700	2550	2400	2250	2100	1950	1800	1650	1500	
	Half-Day Rate	1700	1530	1445	1360	1275	1190	1105	1020	935	850	

**Complementary Audio Visual Equipment Available and Free Wi-Fi is available for all attendees**

- **Boardroom:** Laptop, Smart Board Enabled Projector, Screen/Whiteboard, Speakers, Connectivity from laptop to projector
- **Conference Room:** Conference Phone, Video Conferencing Equipment
- **Classroom A/B:** Screen/Whiteboards with Smart Enabled Board projector
- **Classroom C:** Screen/Whiteboards with projector

[Request a Quote](#)

\*The walls between the classrooms have operable walls that are able to be moved in order to join Classrooms A+B and A+B+C together.

## Additional Costs:

### **Room Support Materials**

- **Flip chart (standard):** \$15 for first; \$10 for each additional (see also special packages)
- **"Post-IT Note" flip chart:** \$50 each
- **Easel signage:** \$10 each
- **Printing Costs:** \$0.20 black and white copy \$0.35 colour copy and an additional copy fee of \$30.00
- **10% Service Fee over the Overall Total**

### Room Set-up Fees

The goal of the Yorkville Conference Centre is to be as flexible as possible when accommodating requests for different room set-ups — there are a variety of options from which to choose, such as: boardroom, classroom, theatre, U-shape, hollow-square, reception. There is no charge for room set-up. However, fees may apply when:

- there are last-minute changes,
- there is a need to make a major mid-day change in the room configuration.

Any changes that are received with less than 24hours notice will be subject to a \$50 change fee.

### Catering

Food and Beverage needs are available through our exclusive caterer, Eatertainment. Please refer to the YCC's [Menu Package](#) for pricing. Any dietary restrictions should be communicated with the YCC a week prior to the event. Last-minute requests for specialty meals are possible, up until 1pm the day before the event.

Outside catering is not permitted on-site.

An additional delivery, setup and pickup fee of \$75 for ½ day event or \$100 for a full day (until 5pm) event will be charged. All day coffee/tea is an additional \$5.00 per person.

### Networking Area

The networking area is available for all guests attending sessions and/or renting our meeting space and thus cannot be reserved. It is intended as a 'free space' to congregate in between meetings/sessions.

Guests are expected to be respectful of other meetings that may be occurring while they occupy the networking area.

### Special Events – Liquor License

For special dinner or cocktail events held at the YCC, we require a written confirmation and signed contract three weeks prior to the event. This is to ensure enough time to process the license. Depending on the purpose of your event there are two permits – a No Sale Permit which is \$25.00 per day and a Sale Permit which is \$75.00 per day.

For additional information, please contact the Facilities Coordinator at the Yorkville Conference Centre at [rentals@yorkvillecc.ca](mailto:rentals@yorkvillecc.ca) or call 416-923-2324 ext. 309