



## One-Day Conferences

Three ways to register

**Online:** www.hrpa.ca/ODC [credit card payment only]  
**Fax:** 416.646.1708 [credit card payment only]  
**Mail:** 1902-2 Bloor Street West, Toronto, ON, M4W 3E2

### Registrant Details

Name \_\_\_\_\_ Title \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

**[additional registrant for same event]**

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Are you an HRP A Member? Yes  No  Membership No. \_\_\_\_\_

Is additional registrant an HRP A Member? Yes  No  Membership No. \_\_\_\_\_

### Fees [before GST], GST: 5%

	<input type="checkbox"/> <b>Coaching Conference</b> May 11, 2010	<input type="checkbox"/> <b>Compensation Conference</b> June 3, 2010	<input type="checkbox"/> <b>Change Management Conference</b> June 8, 2010	<b>TOTAL</b>
<input type="checkbox"/> Member	\$545 + GST	\$545 + GST	\$545 + GST	\$
<input type="checkbox"/> Non-Member	\$795 + GST	\$795 + GST	\$795 + GST	\$

### Payment and Terms

**SUB-TOTAL** \$ \_\_\_\_\_

GST 5% [HRPA # 104154273] \_\_\_\_\_ **OR** GST Exempt No. [if applicable] \_\_\_\_\_

**TOTAL PAYMENT** \$ \_\_\_\_\_

Cheque Enclosed  Credit Card: Amex  Visa  Mastercard

Credit Card No. \_\_\_\_\_ Expiry Date [mm/yy] \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_

[as it appears on the credit card]

When registering, I understand that:

1. Registrations will not be processed unless accompanied by payment in full.
2. All requests for cancellations, refunds, or transfers must be received in writing. Written cancellations received more than five working days in advance will receive a full refund minus a \$50 administrative fee. Written cancellations received less than five working days in advance of the program will receive a 50 per cent refund.
3. Registrants who fail to attend are liable for the entire fee.
4. HRP A reserves the right to cancel or change any event or speaker and shall not be held liable for any costs incurred by registrants.

Confirmation of registration will be e-mailed to you within two weeks of receipt.

**Privacy policy:** HRP A is committed to protecting the privacy of your personal information. Information collected from this form will be used for fulfillment purposes and to notify you about HRP A programs and services. For further information, please visit our website at [www.hrpa.ca](http://www.hrpa.ca) and click on the "privacy" link, or e-mail [privacy@hrpa.ca](mailto:privacy@hrpa.ca). All information is accurate at time of printing, but is subject to change.