



## Request for Manual Rescore of NKE Result

Requests for a manual rescore of the National Knowledge Exam (NKE) can be made to HRP. Once the completed request is received, HRP forwards the request to the Canadian Council of Human Resources Associations (CCHRA). The CCHRA usually permits requests up to a maximum of approximately eight weeks post the release of NKE results. However, specific dates will be available on the HRP website, and may be provided in your exam result letter. Once the rescore is completed, CCHRA will forward the results to HRP, who will then make the results available to our member.

### Registration Information:

Preferred Title: (i.e. Mr., Ms., Mrs., Miss)		
Last Name:		
First Name:		
HRPA Member Number:		
Title:		
Organization Name:		
Street Address:		
City:	Province:	Postal Code:

Phone: (Home)	Phone: (Business)
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\*All correspondence is sent to your preferred contact address as per the HRPAs membership database. It is the responsibility of each HRPAs member to ensure that their individual member profile is up to date with the most current contact information at all times, including email address. To update your profile login at [www.hrpa.ca](http://www.hrpa.ca)

**Method of Payment:**

Payment may be made by the following, please check the appropriate box below:

- Cheque
- VISA
- MasterCard
- AMEX

\$ 25.00 + HST = \$ \_\_\_\_\_

If paying by cheque, make cheque payable to HRPAs.

**Credit Card Information (if applicable):**

Name Appearing on Credit Card (please print):
Card Number:
Expiry Date:

Signature of Card Owner:	Date (DD/MM/YY):
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**Declaration:**

I understand that by submitting this request, I am requesting a manual rescore of my NKE result. I understand that result information will be provided to me by mail by HRPA once received from CCHRA. Should the manual rescore result in any change in my scoring, CCHRA will refund the fee paid for the manual rescore. By signing below I agree to the declaration information.

Signature of Member: \_\_\_\_\_ Date of Signature: \_\_\_\_\_